**Standard format for C.V.**

Latest Passport size colour photograph

**Annex-I** photograph

**1. Full Name: -** ………………………………………………..

**2. Short Name: -** ……………………………………………..

**3. Father’s Name: -** ………………………………………….

**4. Date of Birth: -** ……………………………………………

**5. Present Address: -** ……………………………………………………………………………….…

…………………………………………………………………………………………………………

**6. Permanent Address:-** ………………………………………………………………………………

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…………………………………………………………………………………………………………

**7. Present/Last Position held with full address: -** …………………………………………………

…………………………………………………………………………………………………………

…………………………………………………………………………………………………………

**8. Telephone (with STD code):- Landline (O)**………………………………………………….

**Landline (R)** ………………………………………………….

**Fax No:** ……..………………………………………………….

**Mobile No**. …………………………………………………….

**9. Email:** ……………………………………………………………………………………………….

**10. Website, if any:** …………………………………………………………………………………….

**11. Summary (Not more than 300 words) about the applicant:**

……………………………………………………………………………………………………………...

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**12. Academic Qualifications (beginning from the first degree received):-**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S. No.** | **Degree/Course** | **Year** | **Name of University** | **Marks obtained (%)** | **Remarks if any** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**13. Relevant Domain Experience (from date of first appointment):-**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **S. No.** | **Position** | **Duration** | | **Organization** | **Total duration of years** | **Remarks if any** |
| **From** | **To** |
|  |  |  | |  |  |  |
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**13. (a) Participation/contribution in relevant areas in higher education/academic aptitude / achievements/innovations**

|  |  |  |
| --- | --- | --- |
| **Position** | **Organization** | **Area of Specialization** |
| Visiting Professor |  |  |
| Resource Person |  |  |
| Others (specify) |  |  |

**13. (b) Involvement with formulation of academic programmes:**

|  |  |  |  |
| --- | --- | --- | --- |
| **S. No** | **Nomenclature of Innovative academic programmes formulated** | **Date of approval by Academic Council** | **Year of Introduction** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

**13. (c) Important MoUs formulated for academic collaborations:**

|  |  |  |  |
| --- | --- | --- | --- |
| **S. No** | **MoUs formulated** | **Name of Agencies/ Departments Involved** | **Year of MoU** |
|  |  |  |  |

**13. (d) Chairs or equivalent positions held:**

|  |  |  |  |
| --- | --- | --- | --- |
| **S. No** | **Name of Chair/Position** | **Name of Agencies/Department involved** | **Period of holding the Chair/position** |
|  |  |  |  |

**14. Administrative Experience:-**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **S. No** | **Name of Institution** | **Position Held** | **Task/**  **Responsibilities assigned** | **Duration** | | **Duration in year** | **Remarks if any** |
|  |  |  |  |  |  |  |  |
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**15. Research Experience:-**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **S. No** | **Name of Institution** | **Position Held** | **Research details** | **Duration** | | **Duration in year** | **Remarks if any** |
|  |  |  |  |  |  |  |  |
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**16. Special achievements:-**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S. No** | **Name of Institution** | **Position Held** | **Period** | **Details of special achievements** |
|  |  |  |  |  |
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**17. Publications Output:**

(a) No. of Research Papers published in International Journals: …………………………

(b) No. of Research Papers published in national Journals:…………………………

(c) Books authored:…………………………

(d) Books edited/chapter: …………………………

(e) Popular articles:…………………………

(f) Monograph:…………………………

(g) Training modules: …………………………

(h) Paper presented in international Conference/seminars/workshops: ……………………

(i) Paper presented in national conference/seminars/workshops: …………………………

(j) Patents, if any: …………………………

(k) Any other publications: …………………………

**Note: List of publications as above should invariably be enclosed with C.V.**

**18. Awards/Honors/Merit Certificates/ Application/Fellow, etc.:-**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S. No.** | **Name of Award** | **Year** | **Details of awards** | **Contribution for which award given** |
|  |  |  |  |  |
|  |  |  |  |  |
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**19. Association with International Institutions/ agencies:-**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S. No** | **Name of Institution** | **Nature of Association** | **Period with details** | | **Contribution made** |
| **From** | **To** |
|  |  |  |  | |  |
|  |  |  |  | |  |
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**20. Association with National level Institutions/ agencies:-**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S. No** | **Name of Institution** | **Nature of Association** | **Period with details** | | **Contribution made** |
| **From** | **To** |
|  |  |  |  | |  |
|  |  |  |  | |  |
|  |  |  |  | |  |

**21. Consulting experience:-**

|  |  |  |  |
| --- | --- | --- | --- |
| **S. No** | **Client/ organization’s name** | **Nature of Assignment** | **Duration of assignment** |
|
|  |  |  |  |

**22. Guide Assignment:-**

|  |  |  |
| --- | --- | --- |
| **S. No** | **Level** | **No. of Students guided** |
|
| 1 | P.G. |  |
|  |  |  |
| 2 | M Phil |  |
|  |  |  |
| 3 | Ph. D |  |
|  |  |  |
| 4 | Post Doctorate |  |
|  |  |  |

**23. Your vision for the University (up to 500 words):**

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**24. Details of two References:-**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S. No.** | **Name of the Referee** | **Post held by Referee** | **Email** | **Phone** | **Mobile** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**25**. **Are** **there any civil or criminal cases pending against you in any court of law in India or abroad or have you ever been convicted by any Civil/Criminal Court in India or abroad? YES/NO**

[In case of yes, copies of relevant documents may be attached (in favour of/disfavour) for reference.]

**26. Is/are there any Departmental enquiry (ies) and/or preliminary enquiry (ies) pending against you and/or you have been penalized resultant to any Departmental enquiry (ies)? YES/NO**

[In case of yes, copies of relevant documents may be attached (in favour of/disfavour) for reference.]

**DECLARATION BY THE CANDIDATE**

**I solemnly declare / affirm that:**

1. The particulars furnished by me in the said application form are correct and I have not concealed or misrepresented any facts in it.
2. I am a person of good conduct and uphold principles of academic integrity

**Signature of Applicant**